



Website: [www.leasowecommunitycentre.co.uk](http://www.leasowecommunitycentre.co.uk)

Leasowe Play Youth & Community Association

Registered Charity Number 702959

Leasowe Community Centre, Twickenham Drive,  
Leasowe, Wirral. CH46 1PF

Tel: 0151-691-1595

**JMC Meeting**  
**Held Thursday 2nd July 2015**

**Present**

Jane Davies (Chair) Paul Townley, Ken Williams, Sheila Henry, Danny McGarry & Lesley May

**Apologies**

Tina Amis, Councillors Ron Abbey, Anita Leech & Treena Johnson, Ian Lewis, Iris Coates, Jenni Jones, Sandra Camello

As there were insufficient members to complete a voting quorum, it was decided to have an informal meeting with notes on matters that were discussed

**Approval of Last Meeting's Minutes**

Sandra Camello asked for the following correction to be made to the previous minutes

The paragraph under matters arising should read:

'Sandra Camello suggested that Danny McGarry contact the Community Hub to fund the painting of the Adventure Centre'

**Financial Report**

Paul reported the current bank balances:

Current Account	£19, 896.16
Savings Account	£34, 816.29
Minibus Accounts	£ 2, 243.08

There are no outstanding invoices and we are up to date with all of the payments. The Public Liability Insurance had been paid for another year, the cost being £530- 66. Paul showed the certificate to Sheila Henry

There had been issues with the minibus over the past few weeks and the full set of brakes had been replaced and a new tyre purchased. The MOT Certificate had been obtained for another year. This will affect the balance reported above. Paul said that he was applying to the Burbo Bank Community Fund for £20,000. This will be match funded by £5000 (which should be the value of the old minibus) towards a new minibus for the centre. Emma was also sending an application for additional funding for the Autumn Club and Ken asked if Emma could also put in an application for funding for the Men's' Fit Club. Two funding amounts were available from The Burbo Bank Community Fund, the first being a sum between £500 to £5,000 and the second an amount between £5,000 to £50,000

## **Reports:**

### **Senior Playleader**

Danny and Paul were liaising on the funding of the 40<sup>th</sup> Anniversary of the Adventure Playground celebration day. Your housing had given £1400 towards the event. The day will not be a working day but a party and all were welcome. Between 1.00pm to 5.00pm will be for the children in Years 1 to 15 and the children need to be registered in advance. The adult celebration will be 7.30pm to Midnight.

The event will be promoted on Facebook and there would be official invitations for members of the council etc. There would be a finger buffet for them in the evening to which the JMC will contribute.

Sheila Henry suggested that Purple Haze (a group of offenders) could help paint the Adventure Playground as all that would be required is the paint. Danny said that the children wanted to paint the Playground and had their own ideas of decor. There is a place called Repaints on the Dock Road that sell paint at £1.00 per litre

### **PEGS**

One of the owners of the firm had been seriously ill in hospital and the firm had not been operating. Their furniture is still laid out in the Great Escape so Jane asked if they could be contacted and asked to remove this by a certain date so that the room can be rented out

### **Wirral Borough Council**

#### **Suitable Meeting Venues**

At a previous meeting Sheila had asked that a dialogue be created between the Council and the JMC to the feasibility of moving committee's to the Millennium Centre. Tina had investigated moving the Autumn Club to the Centre but there was no room that could be occupied solely by the Autumn Club. So far the Council had no suitable venue replacement to give the Autumn Club. Jeff Sherlock had been moving council workers into the Millennium Centre. The Adventure Centre Playground is unique in the Wirral. The Council gets huge community benefit for the money they pay. Cleaners at the Community Centre had cost £3,100 in the previous community year compared with the £25,000 the Council had paid for two cleaners at the Millennium Centre, Jane said that the Community Centre needed to attract more activities and Sheila suggested that two rooms could be rented. Paul thought the Council should plan for three years in advance instead of living year to year

### **Councillor's Reports**

All 3 of the Councillors had been able to attend the meeting due to prior engagements.

### **Any other reports (updates)**

Sheila had received the Annual Property Report as at 31<sup>st</sup> March 2015. A number of issues had been highlighted e.g. there had been a complaint that the water was too hot etc. A new report is being completed and should be available in a couple of weeks. There was no asbestos in the building, this had been checked and noted in the Asbestos Report. The Fire Book was updated by Sheila and Tina. A risk assessment for each room will be done by Sheila and Emma. A pipe from the boiler in the Centre goes through to the Wirral Radio building and someone was coming to check this pipe on 1<sup>st</sup> May. The figures had been sorted between the Centre and the Radio paid up to the end of March. Wirral Radio had been maintaining the water system for years as they had been labelled as the Community Centre; Sheila said that they and the Centre were covered by the Water Hygiene Risk Assessment against 'Legionnaires'.

Emma was concerned that it had never been made clear to volunteers at the Centre what their individual responsibilities were, with regard to helping at the Centre. Sheila said that this was why it was vital to have filled in Room Hire Forms as the person signing for the room hire is then responsible for any problems that may occur. After a discussion between the members Emma reiterated that there should be a meeting with the volunteers so that they are aware of the protocol and their individual responsibilities, whilst they are volunteering in the Centre. Pauline said that at Wirral Radio they had a monthly management meeting and then every quarter they had a volunteer meeting to update their volunteers. Paul said he would look at creating a Volunteer Contract. Iris said that she had always thought that things should be formalised but as Sheila said 'You can never include everything'.

**Any Other business**

None

**Date of next meeting:**

- **Thursday 17<sup>th</sup> September 2015 at 10.30am**
- **Leasowe Community Centre**